AID of INDIANA

A Letter From Our CEO

Happy October AID family and friends; and hello fall. What a time to be a part of the AID family, especially as the holidays approach. Some events to look forward to are: the turkey and pie passout for Thanksgiving and the AID Christmas party. It's always nice to see the smiles on the individuals and staff's faces when they receive the turkeys and pies or when they see all the decorations and lights at the Christmas party. This month we will be doing a trunk or treat for the Fort Wayne and Muncie locations. More information will be going out next week with the dates, times, and locations. We are also focusing on the residential homes' garages this month.

Upcoming Events

- Oct. 19: AID Trunk or Treat
- Oct. 31: Halloween

(Continued on page 2.)



A Letter From Our CEO (Cont.)

We are cleaning and organizing each home before the winter by purchasing a dumpster and storage racks for the garages. With that being said please do not be surprised if one of our administrators reaches out to you (guardian(s)) needing instructions or permission to store or discard items. I am pleased to announce that CJ Booth and I (Latasha Lesure) will be presenting a diversity, equity, and inclusion presentation this Thursday October 6, 2022 at an INARF annual conference in Indianapolis. We are both honored to be a part of the event. Also, did you know that AID is now using Paycom for payroll administration?

If you are an employee please make sure you are completely set up on Paycom so that you continue to receive your direct deposit. If you are needing assistance please do not hesitate to reach out to Aaron Williams at 260.444.3433. ext 107. Employees, please look out for the employee assembly that will be going out. The assembly contains important information and updates from all departments. Remember, we are hiring! If you know someone who would be a great DSP or Community Engagement candidate please contact Shayla Harrison at 260,444,3433 ext. 105. Also we will be advertising on 97.3 WMEE throughout the month of October, so tune in! Like always, thank you for your continuous support and prayers. Have a blessed October!

The AID Motto

Assistance, Independence, Dignity.

Latasha Lesure CEO, AID of Indiana

The AID Mission Statement

We are founded on the principle that we are compassionate members of society committed to Assisting "everyone", the Individuals that we serve, and the employees that we employ in obtaining Independence with Dignity.

Customer Service Promise

We Assist People with ALL Abilities to Achieve Independence with Dignity.



What's New?

- AID will be hosting a Trunk or Treat at Shoaff Park on Oct. 19. A Trunk or Treat will also be taking place in Muncie with a date to follow.
- AID employees please follow our LinkedIn page. LinkedIn is a great professional resource.
- Have someone you want to nominate for the staff spotlight? Email <u>matthew@aidofindiana.com</u>
- AID is hiring DSPs, Community Engagement Staff, and House Managers. Apply through the QR Code below. Current employees interested in a new position, please stop by the front desk at the office and fill out a job transfer application.
- We want to continue attending local events with aligning missions in our community. Thank you to all of the AID of Indiana staff for giving your time to help us all be more involved. If you know of any upcoming events please let <u>Matthew</u> know.





Community Spotlight









Upcoming Events

AID Trunk or Treat!

Fort Wayne: Shoaff Park, Oct. 19 12-3pm Muncie: To Be Announced



Pictures from last year!



Activity of the Month



Instructions:

Get ready for Halloween with some easy to make masks!

Read more about them here!

This craft is from FunCraftsKids.com



See more of their crafts here!

Paper Plate Masks

Supplies:

- Paper Plates
- Markers
- Glue Sticks
- Glitter
- Safe Scissors







Employee Engagement Contest Winner

No winner this month! See how to enter below.

How to Win October's Contest:

Send a picture with your paper plate masks to <u>Matthew</u> after completing the Activity of the Month to win October's Employee Engagement Contest for a \$20 giftcard. Everyone who participates will be entered for a chance to win.

Employee Referral Bonuses

If you know someone that would be a great DSP and they are hired, you and your referral will both get 30-day, 60-day, and 90-day bonuses. All together that is a possibility of a \$360 bonus for each of you! Ask Human Resources for any questions regarding the bonuses.

THE LOTUS



Employees of the Month



We appreciate all your hard work and dedication to the clients you serve, your coworkers, and to AID. Thank you!

Kudos Korner

Thank you to all of our wonderful DSP's, House Managers, Program Managers, BC's, Nurses, Clients, and Office Staff for your hard work. Thanks to you AID is able to help our community and truly make a difference.



House of the Month: Sandridge

This recognition recognizes the employees that work in the house and all the hard work and dedication that they have committed to making their house exceptional! This award means that the house has accomplished their monthly compliance tracking, have had little to no compliance issues, and all environmental and safety checks have been completed. Ensuring a safe, clean, and welcoming environment for all. All permanent staff in the house of the month receive a bonus on their checks and a cake or pizza party!



THE LOTUS

OCTOBER 2022

Birthdays

- Tannum Godoy
- Arvena Plamowski
- Julie Snider
- Layli Morse
- Penny York
- Maraya Phillips
- Janeth Clancy
- Erin Godwin
- Lisa Herring
- Garrett Wooten
- Paul Goldman
- Donald Wertman
- Jessica Brown
- Isabel Baker
- Talia Howard
- Robert Banter
- Kenci Grayson
- Madeleine Jamison
- Douglas Ford
- Madison Hoffacker
- Aaron Rowe
- Jana Arbogast
- Bailey Bragg
- Michelle Cora
- Hunter Holy
- Andaja Ensley
- Emah Stiglitz
- Lisa Rausch
- Karmen Williams
- Sarah Blair
- Gabriell Thomas
- Dyonna Shorter
- Tranee Walker
- Michael Ewing

- Savannah Coonrad
- Elizabeth Guzman
- Clarence Chambers
- Chelsea Rogers

Anniversaries

- Quan Fikes
- Sheryl Galliher
- Barbara Stump
- Shawn Henderson
- Carrie Hogle
- Jessica Booker
- Monty Rogers-Williams
- Marc Gatorano
- Jennifer Stroupe
- Keri Taylor
- Curtis Tanner
- Deborah Ross

- Kim Weaver
- Laurali Acord
- Marie Ricketts
- Cheryl Grice
- Roxanne Garrison
- Danielle Simpson
- Briteny Cuffer
- Carmalita Parker
- Miranda Coonrod
- Madison Stambaugh
- Mike Janes
- Andrea Miracle
- Duncan Miracle
- Shayla Harrison
- Kathryn Copsey
- Dyona Shorter
- Alexis Carter





Protecting Yourself and Others from COVID-19

- Masks are optional at the Main Office.
- If a client wants you to wear a mask, please wear one.
- If you have any flu-like symptoms or have a fever, please wear a mask.
- Please continue to disinfect frequently touched surfaces such as light switches, keyboards, phones, wheelchairs, walkers, etc. once every shift.
- Continue to perform good hand hygiene and assist all individuals to perform good hand hygiene, washing your hands for at least 45 seconds with warm water and soap.

Please do this at the start of your shift, after direct care, using the restroom, PPE, and before you leave.

- Please continue taking client and employee temperatures at the start of each shift.
- Please be advised: If you are experiencing dry cough, temperature of 100.4 degrees F or higher, and shortness of breath, please contact your supervisor and physician right away.

Although it is not enforced, we strongly encourage everyone to get vaccinated. Vaccinations are available at any local pharmacy. Thank you.







Thanks for Reading!

Other Information

For any questions, concerns, contributions, advice, stories, kudos, and anything else you would like to share on the next newsletter, please submit to <u>matthew@aidofindiana.com</u>. Thank you and May God Bless You!

What does it mean to be accredited by CARF? CARF accreditation represents the highest level of accreditation that an organization can receive. Its standards ensure accredited organizations provide the best possible care, so people like you can trust that an organization has been reviewed with high standards in mind.



